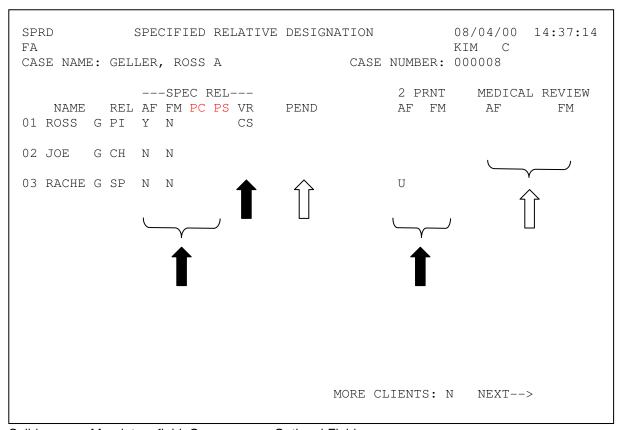
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# SPRD – Specified Relative Designation

This screen is used to designate the specified relative for required programs/subtypes, and to enter the two-parent indicator for AF or MA-FM involvement units. The medical review date can also be entered for AF and MA-FM involvement units as needed.



Solid arrow = Mandatory field. Open arrow = Optional Field.

## Mandatory Fields ([F1] indicates Online Help is available.)

SPEC REL [F1]

A Y is entered next to the person designated as the specified relative for the involvement unit(s). Note: the PC and PS columns are being removed effective with the benefit month of January 2007.

*VR* [F1]

A code is entered to show the means of verification for the specified relative.

2 PRNT [F1]

When there are two adults in an AF or MA-FM involvement unit, a code is entered next to the adult <u>not</u> marked as the Specified Relative.

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## **Optional Fields**

### PEND (SPEC REL)

This field is used to enter a future verification date for the specified relative. (See Process Guide, "Pending for Verification.")

### MEDICAL REVIEW (AF and/or FM column)

For AF and MA-FM involvement units with a '2 PRNT' code of D (Disabled/Incapacitated Adult), a medical review date is entered.

## **Display Fields**

### CASE NAME

The case name (Primary Information person) is displayed.

#### CASE NUMBER

The TEAMS case number is displayed.

#### REL

This field automatically displays the two-character Relationship code that was entered on the APRE screen. It indicates the person's <u>relationship to the PI</u> (Primary Information person).

## **Navigation Fields and Fkeys**

MORE CLIENTS	This field displays N if all household members are listed on the screen, or Y if more members are shown on the next page. The user can change Y to N (except at initial entry) to bypass the second page or to use the NEXT> field.
NEXT>	This field allows the user to access the next desired screen by typing the screen name.
F2	The F2 key returns to the last TEAMS menu that was accessed.
F3	The F3 key returns to the SYSE (System Selection) menu.
F10	The F10 key accesses the CANO (Case Notes) screen.
F12	The F12 key clears any new data typed on the screen, as long as Enter has not been pressed.

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